

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of January 10, 2006**

- I. **ROLL CALL:** Chair Thomas McCarney, Trustees Samantha Baraw, Libby Hambleton, Richard Sutor, and James Wilson. Also present were Village Manager Nanci Allard and Everett Greenslit.

Chair McCarney called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled):**

- a. **Everett Greenslit, Amendment No. 1.** Mr. Greenslit has some questions on Amendment 1 of the Agreement between the Village of Northfield and Dubois & King re: Grit chamber redesign modification, due to "field conditions." Mr. Greenslit alleged that the conditions were created by Dubois & King. There was some discussion on the amount of sheeting used near the railroad. Trustee Sutor stated the amount of sheeting was in agreement between the Railroad and the Contractor. Trustee Sutor did not feel that there were any additional actions that Northfield should have taken. It was discussed that a settlement was signed to avoid legal costs and the result was at no cost to Northfield. Mr. Greenslit stated that he still feels that the majority of errors lie with Dubois & King. Chair McCarney stated that the Board did an economic evaluation and came to the conclusion of settling the case. The reasons of settling remain the same: litigation would be time consuming and expensive. Mr. Greenslit would like to discuss financing at a later meeting.

III. **ACTION ITEMS**

- a. **Approval of Minutes**
1. **December 13, 2005 (Regular Meeting).** Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve the minutes. **Motion passed 5-0-0.**
- b. **Approval of Bills**
1. **Warrant #14-06.** Motion by Trustee Hambleton, seconded by Trustee Wilson, to approve Warrant #14-06 in the amount of \$276,742.91. **Motion passed 5-0-0.**
2. **Validation of Warrant #13-06.** Motion by Trustee Sutor, seconded by Trustee Baraw, to validate the Board's previous approval of Warrant #13-06. **Motion passed 5-0-0.**
- c. **Capital Equipment Note (Sidewalk Trackless): \$70,000 @ 3.65% interest.** Motion by Trustee Sutor, seconded by Trustee Wilson, to approve the note, adopt the resolution, and adopt the non-arbitrage certificate. **Motion passed 4-0-1, with Trustee Baraw abstaining.**
- d. **Certificate of Village Highway Mileage.** Motion by Trustee Sutor, seconded by Trustee Hambleton, to approve the Certificate of Highway Mileage. . There was no change from last year. **Motion passed 5-0-0.**
- e. **Municipal Computer Software/Hardware Upgrade.** This item will be on the next agenda.
- f. **VPPSA Project 10 Project Development Agreement (PDA).** There are some questions that Manager Allard is looking to have answered at the next VPPSA meeting; she will report back to the Board.

- g. Old Village Footbridge.** Manager Allard provided a copy of a letter to Larry Drown regarding the old Village Footbridge. Mr. Drown has not responded to date. Mr. Drown had a conversation with Chief Shaw about moving the bridge. Further action will be taken by Manager Allard.
- h. Village Auditor's Report.** Motion by Trustee Sutor, seconded by Trustee Wilson, to receive the Village Auditor's Report. **Motion passed 5-0-0.**

IV. REPORTS

a. Village Manager

- 1. Selectmen would like to have another workshop on January 18, 2006 as a joint meeting to discuss proposed changes to Northfield's zoning regulations.

b. Committee Reports: None.

c. Miscellaneous:

- 1. Chair McCarney would like Manager Allard to discuss "curb left parking" issues with the Police Chief.
- 2. Chair McCarney would like to have a discussion on tax refunds that may affect the Village budget (i.e. Cabot Hosiery). Mr. Greenslit cautioned the Village about the repayment of filing fees.

V. PUBLIC PARTICIPATION (Unscheduled):

- a.** Mr. Greenslit submitted a request for documents. Mr. Greenslit would like to know the status of the \$50,000 planning grant to be used for the sewer extension project. Manager Allard provided an update. Chair McCarney clarified some updates on a few different grants.

VI. EXECUTIVE SESSION:

- a. Personnel Matter.** Motion by Trustee Sutor, seconded by Trustee Hambleton, to go into executive session to discuss a personnel matter with the Village Manager present. **Motion passed 5-0-0.**

The Board went into executive session at 8:04 p.m.

Motion by Trustee Sutor, seconded by Trustee Wilson, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 8:22 p.m.

Motion by Trustee Sutor, seconded by Trustee Wilson, to pay one-half the tuition cost (\$497.50) of a Public Administration course taken by the Village Manager. **Motion passed 5-0-0.**

VII. ADJOURNMENT:

Motion by Trustee Sutor, seconded by Trustee Wilson, to adjourn the meeting. **Motion passed 5-0-0.**

The Board adjourned at 8:32 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next scheduled meeting.